

MINOR CORRECTION IN NAME (SPELLING)

1. Affidavit for change of Name (To be executed on Rs. 100/-Non-Judicial stamp paper)
2. Copy of Pan Card duly self-attested with date.
3. Copy of Address Proof i.e. copy of Voter ID Card / Aadhaar Card / Pass Port duly attested or Latest Bank Statement reflecting your current address duly attested by Bank Manager.
4. Cancelled cheque
5. Original share certificate of face value 2/-.
6. Request letter (along with mobile no) duly signed by the shareholder.
7. For updation of KYC, signature Details kindly fill the **Form ISR 1 & ISR 2** duly attested by Bank Manager with their official seal for verification of Signature (as per the format attached).
8. For Nomination details kindly fill the Form no **SH 13** Or **Form ISR 3** for Declaration Form for Opting-out of Nomination.
9. **Form ISR 4** as per SEBI Circular dated 25th Jan 2022 For Letter of Confirmation.

MAJOR CHANGE/CORRECTION OF NAME

1. Affidavit for change of Name (To be executed on Rs. 100/-Non-Judicial stamp paper).
2. Gazette Certificate of change of name should be obtained from your State Government should duly attested by Gazette Officer / Notary and the same should be translated in English and duly attested by Gazette Officer/ Notary and both the copies should be submitted. OR Marriage certificate duly notarized for female.
3. Copy of Pan Card duly self-attested with date.
4. Copy of Address Proof i.e. copy of Voter ID Card / Aadhaar Card / Pass Port duly attested or Latest Bank Statement reflecting your current address duly attested by Bank Manager.
5. Cancelled cheque
6. Original share certificate of face value 2/-.
7. Request letter (along with mobile no) duly signed by the shareholder.
8. For updation of KYC, signature Details kindly fill the **Form ISR 1 & ISR 2** duly attested by Bank Manager with their official seal for verification of Signature (as per the format attached).
9. For Nomination details kindly fill the Form no **SH 13** Or **Form ISR 3** for Declaration Form for Opting-out of Nomination.
10. **Form ISR 4** as per SEBI Circular dated 25th Jan 2022 For Letter of Confirmation.